



Thermal Solutions Manufacturing Purchasing Terms and Conditions

ACKNOWLEDGEMENT, Please send an acknowledgement of receipt of Purchase Orders within 24 hours to the email address of the requesting TSM employee (The Sender of the PO.)

If acknowledgment is not received **WITHIN 48 HRS**, it will be presumed pricing and delivery dates are accepted.

CONFIRMATION, Please send a confirmation of the shipping schedule for items on the PO within five (5) working days to the email address of the requesting TSM employee (The Sender of the PO.)

DELAY, In the event of a delay in the agreed schedule, please notify us as soon as possible, but no later than five (5) working days prior to the originally scheduled shipping date.

CHANGES, TSM and TSM Champ reserves the right to adjust the quantities in each order +/- 15% [with 21 business days minimum notice] without any change in price or terms.

SHIPPING NOTICE, Please send copies of Packing Lists and Tracking Numbers to the email address of the requesting TSM employee (The Sender of the PO.) within 24 working hours of shipment.

LABELING REQUIREMENTS, Please visit our website for the [TSM Labeling Guide](https://www.thermalsolutionsmfg.com/tsmlabelguide/) (https://www.thermalsolutionsmfg.com/tsmlabelguide/)

SHIPPING INSTRUCTIONS, Please visit our website for the [TSM Routing Guide](https://www.thermalsolutionsmfg.com/tsmrouteguide/) (https://www.thermalsolutionsmfg.com/tsmrouteguide/)

QUALITY INSTRUCTIONS, If requested by TSM or TSM Champ, send Material Certifications to, Quality.Champ@tsmus.com.

LEVEL 3 PPAP IS REQUIRED FOR NEW PARTS FOR TSM Champ.

INCLUDE ALL REV LEVELS AND DESCRIPTION ON PACKAGING SLIPS FOR TSM Champ.

BILLING, Please send Invoice to the following email address: TSMI.AP@tsmus.com, with CC to the email address of the requesting TSM employee (The Sender of the PO.)

OTHER CONSIDERATIONS, TSM and TSM Champ reserve the right to deduct from the price a late shipment penalty, up to 10% of the \$\$ amount of the order, to the vendor in the event the vendor delay is greater than 7 continuous days and causes TSM or TSM Champ to miss its commitment to its end customer.